

2018 JSN Business Officers Conference - Idea Sharing

TOPIC

NOTES

TECHNOLOGY/SYSTEMS

Jim Rich (Loyola High School of Los Angeles)

- How is the IT department organized and who do they report to?
- Does the IT department oversee the educational use of technology as well as the infrastructure?
- Does academic leadership drive and oversee technology use in the classroom?
- Do other schools have a Director of Innovative Learning of something similar?

Cindy Schofield (Nativity School of Worcester)

- Technology practices

Teresa LaBonte (Bellarmine Preparatory School)

- Summer school or after school programs including registration software

Mike Masek (Creighton Preparatory School)

- How do other schools manage their one-to-one programs? Who owns the device? Does anyone use an outside service?

PLANNING AND FORECASTING

Peter Sullivan (Walsh Jesuit High School)

- Capital prioritization model

Carol Ford (Brophy College Preparatory)

- What are other schools doing concerning sustainability?

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HUMAN RESOURCES

Teresa LaBonte (Bellarmine Preparatory School)

- Coaches paid as contract labor vs. employee
- Holiday Time for staff
- Salary scales for both faculty and staff
- Number of facility staff per square foot or number of students

Ana Perez-Abreu (Belen Jesuit Preparatory School)

- Retirement planning and incentives for retirement - getting faculty in a financial position so they can retire without suffering a financial hardship.
- Human resource management - what are other schools doing regarding hiring practices and training so HR policies are followed.

Mike Masek (Creighton Preparatory School)

- Moving away from a public school salary scale to one in house - What are other schools doing?

TUITION & FINANCIAL AID

Teresa LaBonte (Bellarmine Preparatory School)

- Perennial contracts
- Payment plans - any incentives for early payment

Steven Burr (De Smet Jesuit High School)

- Best practices in financial aid awards and policies

INSURANCE

Peter Sullivan (Walsh Jesuit High School)

- Reducing insurance costs

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ADVANCEMENT	
<p>Rick Scanlan (St. Joseph's Preparatory School)</p> <ul style="list-style-type: none">• Dos and don'ts based on past experiences with capital campaigns and major renovations <p>Mike Masek (Creighton Preparatory School)</p> <ul style="list-style-type: none">• Changing endowment spending rate and asset blend for investments - What are other schools doing?	
FINANCIAL STATEMENTS	
<p>Jon Ivec (St. Xavier High School)</p> <ul style="list-style-type: none">• Financial statement format	
BOOSTER CLUBS	
<p>Jon Ivec (St. Xavier High School)</p> <ul style="list-style-type: none">• Athletic Boosters <p>Mike Masek (Creighton Preparatory School)</p> <ul style="list-style-type: none">• Do other schools have a policy concerning booster clubs? Can it be shared?	
SECURITY	
<p>Chuck Leonard (Jesuit High School of Tampa)</p> <ul style="list-style-type: none">• Campus Security	

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DINING SERVICES	
<p>Teresa LaBonte (Bellarmine Preparatory School)</p> <ul style="list-style-type: none">• Comparing services like Sage Dining Services vs. another type of outside vendor <p>Cindy Schofield (Nativity School of Worcester)</p> <ul style="list-style-type: none">• Food security for families and students <p>Mike Masek (Creighton Preparatory School)</p> <ul style="list-style-type: none">• How do other schools handle their dining operations? In particular how do they manage the vendor and what type of control do they have on revenue and expenses?	
GOVERNANCE	
<p>Richard Pelda (St. Paul's High School)</p> <ul style="list-style-type: none">• Lay President - how are schools changing if at all without a Jesuit• Lay President - what were the transitional experiences relating to the finance, HR, and board governance• St. Paul's in Canada receives a large amount of funding from government grants. With the change in the government, there could be some substantial changes in funding and teacher salaries. Have any other schools faced these challenges?	
OTHER TOPICS	
<p>Peter Sullivan (Walsh Jesuit High School)</p> <ul style="list-style-type: none">• Bitcoin contributions <p>Cindy Schofield (Nativity School of Worcester)</p> <ul style="list-style-type: none">• HS and graduate programing	

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OTHER TOPICS (CONTINUED)

Mike Masek (Creighton Preparatory School)

- How do other schools manage their bookstores or clothing shops? Are they online and who manages them?

Topics submitted in previous survey and the submitter was not identified.

- Fleet management
- Graduate Support
- Marketing
- Going paperless
- Operational metrics - what financial measurements do we use
- Other income sources for the school
- Work with families
- Vocational/Technical Education
- How to establish the baseline for the cost of educating a student
- Operations/facilities - outsourced services
- Solar energy programs
- Budgeting
- Reporting issues and practices
- Investment and endowment management
- Business office interaction with Development
- Summer Programs
- International Students
- RFP policies and procedures
- Revenue leverage - donations vs tuition vs choice (WI)
- Cash flow management-how often checking & reporting to mgmt